

As a Volunteer You Have the Following Responsibilities:

- To be loyal to Enfant-Retour Québec;
- To promote a professional, positive image by maintaining the dignity and integrity of Enfant-Retour Québec with the public;
- To be sincere in the offer of service and believe in the value of what you are doing;
- To understand the requirements of time and duties and fulfill them to the very best of your ability;
- To be dependable, honor the commitment made to work at a scheduled time and immediately contact the Volunteer Coordinator if unable to attend;
- To accord everyone the same respect by treating them equally in a considerate, courteous manner as all actions reflect upon the organization;
- To stay informed and be willing to learn and participate in orientation and training programs as well as any other relevant meetings;
- To understand the function of the paid staff, maintain a smooth working relationship with them and stay within the boundaries of the volunteer's role;
- To be flexible, open-minded and non-judgmental respecting the opinions of other volunteers and members of the organization;
- To ask about things you don't understand ... be honest, friendly and willing to listen;
- To share your ideas and knowledge, furnish suggestions and provide input on ways your tasks might be better performed;
- To find yourself a place on the team by developing team spirit, sharing your personal skills, showing cooperation, and working collectively as a member of the team.